

STATE OF HAWAII

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NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

STATE PROCUREMENT OFFICE

To: Chief Procurement Officer

From: Department of Human Services, BESSD, Homeless Program Office (HPO)

Department/Division/Branch or Office



Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):	The Emergency Solutions Grant is a Housing and Urban Development Program which purpose is to promote decent, affordable housing and strengthen communities. One component of the Emergency Solutions Grant is to support the operations of Emergency Shelters for the homeless and victims of domestic violence.	
2. Provider Name and Address:	Various	
3. Total Contract Funds:	\$908,276	
Contract Funds per Year (if applicable):	\$227,069	
4. Reference number of Previous Request for this Service (if applicable):		
5. Term of Contract:	Start: 7/01/2011 End: 6/30/15	July 1, 2011 to June 30, 2012 with the possibility of three(3), twelve (12) month extensions.
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:	<p>The Emergency Solutions Grant is a Housing and Urban Development Program which purpose is to promote decent, affordable housing and strengthen communities. The State receives an annual formula allocation of Emergency Solutions Grant funds from the Housing and Urban Development (HUD) on behalf of the three rural counties of Hawaii, Kauai, and Maui. Of the \$326,042 projected award for 2011-2012, \$227,069 will be available through this Request for Information for funding of emergency shelter operations. The remainder of the formula grant must be used for the federal HEARTH Act initiatives. HUD is in the process of drafting rules for the use of the remainder of the funds under the HEARTH Act. When the rule making is completed, the additional funds will be set forth in another Request for Information for award in the three rural counties.</p> <p>This Request for Information sets forth \$227,069 in funds for emergency shelter operations costs for the three rural counties subdivided in the following amounts:</p> <p>Hawaii – \$113,246 Maui – \$77,584 Kauai – \$36,239</p> <p>Emergency shelter operators for the homeless and for victims of domestic violence are eligible to apply for funding designated for the County in which their shelter is situated, but not to exceed, individually or cumulatively, the totals allocated to each County. Proposals received may be reduced to match the funding available. The formula funding is only available upon the Housing and Urban Development's (HUD) approval of the State's Consolidated Action Plan, wherein the State must identify the intended uses of the funding and the outcomes that will further HUD's goals as set forth for the Emergency Solutions Grant Program.</p>	

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7.	Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: The ESG Program is an ongoing program based on the availability of Federal funds. BESSD/HPO will render providers eligible by inviting them to participate in the ESG Program through the Request For Information (RFI) process. An RFI will be posted for FFY 2011 to solicit qualifying agencies to submit information regarding their program. Established emergency shelters are invited to participate in this federal reimbursement program as long as they meet the criteria established in the RFI.	
8.	Describe the state agency's internal controls and approval requirements for the exempted procurement: BESSD/HPO staff will review the proposals submitted for eligibility, appropriate cost allocations, and for compliance with the HUD priorities. The proposals selected for inclusion will also need to fall within the formula amounts available for each rural county for services to be provided within the county. The list of shelters selected for funding must be approved by the rural county Continuum of Care which includes representation from each County government and each County nonprofit member. The list of selected shelters will then be submitted in the State's Annual Consolidated Plan for HUD approval. BESSD/HPO staff will then contract with the shelters to provide reimbursement for shelter operations. Staff provides technical assistance and monitoring on the use of HUD funds. All funded agencies are required to provide an annual report to the State on outcomes identified in their proposal. The outcomes are consolidated by the State and submitted to HUD in a Consolidated Annual Performance Report which is required in order to qualify for future Emergency Solutions Grant formula allocations.	
9.	List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Sandra Miyoshi, Homeless Program Administrator and Kim Arista, Program Specialist will be involved in the approval process and administrations of the contract.	
10.	Direct questions to (name & position):	Kim Arista, Program Specialist
	Phone number:	(808) 586-7090
	e-mail address:	karista@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

	MAY 31 2011
_____ <i>Department Head Signature</i>	_____ <i>Date</i>
_____ Patricia McManaman <i>Typed Name</i>	

NOTICE
The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY
Chief Procurement Officer's Comments:

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Request has been withdrawn by the department.

☐ APPROVED ☐ DISAPPROVED ☒ NO ACTION


Chief Procurement Officer Signature

6/16/2022
Date

Please ensure adherence to applicable administrative requirements.